

This Position Is No Longer Available

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Job Title: CUSTOMS AND BORDER PROTECTION OFFICER

Department: Department Of Homeland Security

Agency: Customs and Border Protection

Job Announcement Number: CBPO 14-2

**This position is closed and no longer accepting
online applications through USAJOBS.**

The contents of the announcement can still be viewed.

SALARY RANGE:

\$31,628.00 to \$39,179.00 / Per Year

OPEN PERIOD:

Wednesday, July 23, 2014 to Wednesday, July 30, 2014

SERIES & GRADE:

GS-1895-05/07

POSITION INFORMATION:

Full Time - Permanent

PROMOTION POTENTIAL:

12

DUTY LOCATIONS:

Many vacancies in the following location(s):

Honolulu, HI [View Map](#)

CBP - Alaska, United States

CBP - Central East Coast, United States

CBP - East Texas, United States

CBP - Florida and Caribbean, United States

More Locations (MoreLocations) (7)

WHO MAY APPLY:

United States Citizens

SECURITY CLEARANCE:

Public Trust - Background Investigation

SUPERVISORY STATUS:

No

JOB SUMMARY:

About the Agency (<http://www.cbp.gov/careers>)

CBP: Securing America's Borders

Whether on the frontlines or serving behind the scenes supporting our mission, the men and women of CBP are dedicated to keeping America safe. CBP counts on them. Our Nation counts on them. Can we count on you?

CBP Mission Statement:

The Department of Homeland Security (DHS) components work collectively to prevent terrorism, secure borders, enforce and administer immigration laws, safeguard cyberspace and ensure resilience to disasters. The vitality and magnitude of this mission is achieved by a diverse workforce spanning hundreds of occupations.

Discover a challenging and rewarding career in the U.S. Customs and Border Protection (CBP), the sole organization responsible for securing the nation's borders. CBP employees protect our Nation's borders from terrorism, human and drug smuggling, illegal migration, and agricultural pests while simultaneously facilitating the flow of legitimate travel and trade.

As a CBP Officer you will interact with individuals from many countries, therefore, CBP encourages applicants who are proficient in foreign languages to apply. During the application process you will be given an opportunity to indicate your proficiency in languages used around the world.

Follow U.S. Customs and Border Protection on Twitter @CustomsBorder (<https://twitter.com/#!/customsborder>)

Due to the overwhelming response this Job Announcement will close tonight at 11:59
EST

If you are currently in the hiring process or have recently applied to an entry level CBP Officer announcement; reapplying to this announcement will override your current application.

The video: Securing America's Ports of Entry (<http://www.cbp.gov/newsroom/video-gallery/2014/02/securing-americas-ports-entry>) emphasizes the importance of CBP Field Operations' frontline role in helping CBP accomplish its mission. For more information on CBP's mission, activities, and careers, please visit our website at www.cbp.gov (<http://www.cbp.gov/>).

**CBP encourages women, minorities, and veterans to apply for an exciting career
with
Customs and Border Protection.**

Female CBP Officers are in high demand for the processing female travelers that are detained, interrogated and/or deported. Therefore, the U.S. Office of Personnel Management has granted CBP an exception to Title 5 of the Code of Federal Regulations, Part 332, Section 332.407 which authorizes the targeted recruitment of female officers in locations experiencing a critical need.

We recommend opening any links in this job announcement in a new tab or browser or you may be taken away from this announcement and USA Jobs.

TRAVEL REQUIRED

- Not Required

RELOCATION AUTHORIZED

- No

KEY REQUIREMENTS

- U.S. Citizenship Required
- Age Requirement: Referral Prior to 37th Birthday (waiver for Veterans)
- Residency in U.S. for the Last 3 Years
- Background Investigation and Polygraph Exam Required
- No Convictions of Misdemeanor Crime of Domestic Violence
- Required to Qualify and Carry a Firearm. Valid Driver's License Required
- Requires Regular and Recurring Shift Work
- Previous CBP Officer Entrance Exam Scores prior to June 2014 are NOT Valid

DUTIES:

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Customs and Border Protection Officer's primary responsibilities include:

- Enforcing customs, immigration, and agriculture laws and regulations;
- Detecting and preventing terrorists and weapons of mass destruction from entering

the United States;

- Facilitating the flow of legitimate trade and travel;
- Conducting inspections of individuals and conveyances;
- Determining the admissibility of individuals for entry into the United States; and
- Preventing the illegal entry of individuals and prohibited goods and smuggling of illegal drugs and other contraband.

QUALIFICATIONS REQUIRED:

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Experience Requirements for GS-5 level: You must have at least three (3) complete years of general experience that requires the ability to meet and deal with people and the ability to learn and apply a body of facts. Examples of such duties include explaining administrative requirements and procedures to others and screening forms to ensure that they are completed properly in accordance with requirements. Positions involving lead and supervisory duties or operating a business should also have provided the required knowledge, skills, and abilities. The performance of predominately typing, filing, copying, messenger duties, or other purely mechanical tasks is not creditable as general experience, nor is experience in trades, crafts, or equipment operator work.

Experience Requirements for GS-7 level: You must have one (1) complete year of specialized experience that entails performance of substantive duties in inspections work at borders, seaports, airports or other ports of entry and/or work involving preliminary screening of persons for entry and immigration status, or compliance/regulatory work. Inspections experience must have demonstrated the ability to apply specialized knowledge of the laws, regulations, and procedures for importing and exporting merchandise to and from the United States and/or law enforcement work at the local, State and Federal levels, which included dealing with persons suspected of entering the United States illegally. Compliance/regulatory work experience must have demonstrated the ability to collect, develop, and evaluate facts, evidence, and pertinent data in assessing compliance with or violations of laws, rules or regulations. Specialized experience is generally gained in the performance of the duties of the following kinds of positions in the private/public sectors: Inspector, Auditor, Analyst, Examiner, Administrator, and Investigator as well as some Technicians and Assistants.

Substitution of Education: If you do not have the work experience described above, four (4) academic years above high school leading to a bachelor's degree or a bachelor's degree from an accredited college or university can be substituted and is fully qualifying for the GS-5 grade level. For the GS-7 grade level, one (1) full year of graduate education in law or in fields related to law enforcement (e.g. criminal justice, police science, etc.) is qualifying. You may substitute superior academic achievement for the experience required at the GS-7 level. You must have completed the requirements for a bachelor's degree from an accredited college or university with a grade point average of 3.0 or higher on a 4.0 scale; class standing in the upper third of a graduating class or major subdivision; or membership in a national scholastic honor society.

Combining qualifying experience and education: If you do not qualify based on experience or education alone, you may be able to qualify based on a combination of your experience and education.

Firearm Proficiency: Firearm proficiency is required for all CBP Officers and is part of the training provided at the academy.

Current Federal Employees: Current federal employees who apply to this announcement will be required to serve a probationary period in accordance with 5 CFR 315 and may be required to accept a change to lower grade which may reduce their salary based on Federal pay regulations. **Note:** If you are a current GS-12 step 1 your salary will be reduced to a GS-7 step 10 which equates to an approximate \$20,000 salary reduction (based on locality). Re-promotion is not guaranteed. Timeframes and grade level re-promotion is at the discretion of the agency and will be subject to a probationary period.

Probationary Period: All employees new to the federal government must serve a one year probationary period during the first year of his/her initial permanent federal appointment to determine fitness for continued employment.

Formal Training: New CBP Officers will complete a paid pre-academy orientation for approximately 30 days at their home port prior to attending the Federal Law Enforcement Training Center (FLETC) for approximately 17-19 weeks at Brunswick, GA. Candidates selected for duty locations where they are required to be proficient in reading, writing, and speaking Spanish will be required to either pass a Spanish

language proficiency examination or attend a 6-week long Spanish immersion class at FLETC. For more information on training at FLETC please visit the website at: [www.FLETC.gov/](http://www.fletc.gov/) (<http://www.fletc.gov/>)

Uniform: This position requires wearing an officially approved uniform while in a duty status. CBP Officers receive a uniform allowance to offset the cost of purchasing the required CBP Officer uniform.

Shift Work: This position requires regular and recurring shift work. You must be willing and available to work rotating shifts. You may also be rotated between assignments and duty locations.

HOW YOU WILL BE EVALUATED:

Your resume and supporting documentation will be reviewed to ensure you meet the qualification requirements. If you meet the qualifications, you must take and pass the CBP Officer Entrance Examination; you will receive an email invitation to schedule a date/time/place to complete the exam.

The examination contains the following (3) assessments: Reasoning Skills, Writing Skills, and the CBP Experience Record. To be eligible, applicants must pass the examination with a score of at least 70. Proper test preparation is essential for the successful candidate. We strongly encourage you to review the study guide available at: http://www.cbp.gov/sites/default/files/documents/cprepmanual_3.pdf (http://www.cbp.gov/sites/default/files/documents/cprepmanual_3.pdf)

You should also take the CBP Officer Pre-test (sample entrance exam). The pre-test will give you a preview of the types of items/questions you can expect to see on the actual exam.

The pre-test can be found at: <https://www.usajobsassess.gov/assess/pretest/landing> (<https://www.usajobsassess.gov/assess/pretest/landing>)

You will not be able to retake the examination for one year (from the date of exam) regardless of whether you pass or fail.

Exam scores prior to June 2014 are not valid.

Reasonable Accommodations for taking the entrance examination are provided on a case-by-case basis only to qualified individuals with a disability covered by the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, both as amended. If you believe you have a physical or mental disability that would interfere with completing the entrance exam, you must (1) indicate your request for a reasonable accommodation in the online questionnaire associated with this announcement, (2) complete the necessary request form before the last day of the job opening. You are required to submit proper documentation supporting your reasonable accommodation request. For more information about the reasonable accommodation process and to access the request form, please go to: <https://www.usajobs.gov/content/pdfs/CBPAssessReasonableAccommodation.pdf> (<https://www.usajobs.gov/content/pdfs/CBPAssessReasonableAccommodation.pdf>). If your request is approved, you will be allowed to test with an accommodation. If your request is not approved, you will be allowed to take the standard version of the exam.

If you pass the entrance examination, you will be placed in one of the following categories for referral and consideration:

- **Best Qualified:** Applicants possessing the type and quality of experience that substantially exceeds the minimum qualifications.
- **Very Highly Qualified:** Applicants possessing the type and quality of experience that exceeds, to a very considerable extent, the minimum qualifications.
- **Highly Qualified:** Applicants possessing the type and quality of experience that exceeds, to a considerable extent, the minimum qualifications.
- **Well Qualified:** Applicants possessing the type and quality of experience that marginally exceeds the minimum qualifications of the position and who demonstrate average proficiency in most of the critical competencies.
- **Qualified:** Applicants possessing the type and quality of experience that meets the minimum qualifications.

Veterans with 5-point preference or 10-point non-compensable preference who meet the eligibility and qualification requirements are placed above non-preference eligibles within the category in which they qualify. Veterans who have a compensable service-connected disability of at least 10% are listed at the top of the highest quality category depending on grade levels.

Passing the entrance exam does not guarantee selection.

BENEFITS:

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You can review our benefits at: http://www.cbp.gov/xp/cgov/careers/benefits_employees/overview_benefits.xml (http://www.cbp.gov/xp/cgov/careers/benefits_employees/overview_benefits.xml)

OTHER INFORMATION:

Polygraph Examination: The CBPO position is a polygraph-required position. You will take a polygraph exam and the results will be used to determine your suitability for the position. Please see: http://www.cbp.gov/xp/cgov/careers/apply/mandatory_back_invest.xml (http://www.cbp.gov/xp/cgov/careers/apply/mandatory_back_invest.xml)

Background Investigation: The CBPO position is categorized as "critical-sensitive." You will complete a background investigation which includes but is not limited to a Federal Bureau of Investigation (FBI) name and fingerprint check and a background investigation. Please see: http://www.cbp.gov/xp/cgov/careers/apply/mandatory_back_invest.xml (http://www.cbp.gov/xp/cgov/careers/apply/mandatory_back_invest.xml)

Age Requirement: You must be referred for consideration before reaching your 37th birthday in accordance with Public Law 110-161. The age restriction does not apply if you are a veterans' preference eligible. If you are serving or have served in a federal civilian law enforcement position covered by Title 5 U.S.C. 8336(c) or Title 5 U.S.C. 8412 (d) you may have sufficient service to meet the requirement. There are no other exceptions to Public Law 110-161.

Residency Requirement: If you are not a current CBP employee you must meet one or more of the following primary residency criteria for the last three years prior to applying to this announcement up through entering on duty:

1. Resided in the United States or its protectorate or territories (excluding short trips abroad, such as vacations);
2. Worked for the United States government as an employee overseas in a federal or military capacity; or
3. Been a dependent of a US federal or military employee serving overseas.

Exceptions may be granted to applicants if they can provide complete state-side coverage information required to make a suitability/security determination. Examples of state-side coverage information include: the state-side address of the company headquarters where the applicant's personnel file is located; the state-side address of the professor in charge of the applicant's "Study Abroad" program; the church records for the applicant's overseas church missions; and/or the state-side addresses of anyone who worked or studied with the applicant while overseas.

Misdemeanor Crime of Domestic Violence: The CBP Officer position is a weapons-carrying position. Any person who has been convicted of a misdemeanor crime of domestic violence cannot lawfully possess a firearm or ammunition. Therefore, if you have been convicted of a misdemeanor crime of domestic violence, you are not qualified for this position.

Drug Testing: You must complete a drug test as a condition of employment for this position. Once employed, CBP Officers are subject to random and unannounced drug testing.

Medical Examination: You must undergo and successfully pass the medical screening process.

Physical Fitness Screening: You will be required to pass two physical fitness tests. Please See: <http://www.cbp.gov/document/guidance/ofo-pft1-pft2-fgs-fitness-standards> (<http://www.cbp.gov/document/guidance/ofo-pft1-pft2-fgs-fitness-standards>)

Interview Process: You will be required to pass a video-based test (VBT) and may be required to take and pass a face-to-face structured interview (SI).

Direct Deposit: All agency employees are required to participate in Direct Deposit/Electronic Funds Transfer for salary payments.

HOW TO APPLY:

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In order to begin your application, you will need an active USA Jobs account.

To begin your online application for Vacancy ID: 1130166, click "Apply Online" to create a USAJOBS account and follow the prompts or log in to your existing USA Jobs account. Your application packet must include a completed assessment questionnaire, a resume, and any applicable and/or required supporting documentation. Please see the "Required Documents" section below for additional information. All application materials, including transcripts, must be in English.

Applications and supporting documentation will not be accepted by mail or email. The address posted is for inquiries only. You may apply more than once, but the most recent application is the only one that will be used. You must submit your resume, application questionnaire, and any supporting documents by 11:59 pm Eastern Daylight Time on Wednesday, July 30, 2014

We recommend that you apply as soon as possible in order receive consideration as this announcement will close on Wednesday, July 30, 2014 at 11:59 pm, EDT OR at 11:59 pm EDT on the day we receive 15,000 applicants (whichever comes first).

Duty Locations: You will only be able to select one geographic region. Positions may be filled at any CBP port of entry within the region. You must be willing to work at any duty location that falls within that region

REGION	Locations within Region *A region may incorporate an entire state, commonwealth, or territory; or it may only include a specific area of a state as defined below
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Central/East Coast	New York State: Queens/JFK Pennsylvania: Philadelphia States of: Maryland, Delaware, New Jersey, Virginia, West Virginia
Florida	State of Florida Commonwealth of Puerto Rico U.S. Virgin Islands: St. Thomas, St. Croix
Midwest	States of Colorado, Illinois, Indiana, Iowa, Kansas, Missouri, Nebraska, Oklahoma, South Dakota, Arkansas, Wisconsin, Wyoming, Ohio, Michigan
Northeast	Does <u>NOT</u> include <u>Queens/New York City/JFK</u> Pennsylvania: Erie, Pittsburgh, Pennsylvania New York State: Buffalo, Rochester, Syracuse, Albany, Alexandria Bay, Champlain Ogdensburg States of: Vermont, New Hampshire, Connecticut, Rhode Island, Massachusetts, Maine
Northwest/Northern Border	States of: Washington, Idaho, Montana, North Dakota, Minnesota
Southeast	States of: Alabama, Georgia, Louisiana, Mississippi, Tennessee, North Carolina, South Carolina, and Kentucky
Southwest	Texas: Laredo, El Paso, Fabens, Brownsville, Del Rio, Eagle Pass, Pharr, Progreso, Presidio, Rio Grande City, and Roma Locations is California: Andrade, Calexico, Otay Mesa, San Ysidro, Tecate, San Bernardino, States of Arizona and New Mexico
Texas East	Texas: Houston, Galveston, Dallas, Amarillo, Corpus Christi, Lubbock, Midland, Freeport, Port Arthur, and San Antonio
West Coast Hawaii Alaska Pacific	California: San Francisco, Sacramento, Oakland, Los Angeles, Long Beach, States of: Nevada, Oregon, and Utah State of: Hawaii State of: Alaska Guam and the Northern Mariana Islands

REQUIRED DOCUMENTS:

• **Resume: A resume in English is required.** It must contain your full legal name, address, phone number, a detailed description of your duties and the dates you performed those duties (MM/DD/YR), as well as your hours per week for each position listed. Review the CBP Officer resume aid to ensure your resume will be ready to qualify you for a career as a CBP Officer: <http://www.cbp.gov/document/guidance/cbp-resume-aid-and-reference-sheet> (<http://www.cbp.gov/document/guidance/cbp-resume-aid-and-reference-sheet>)

- **OF-306 Form:** Form must be completed and signed <http://www.opm.gov/forms/optional-forms/> (<http://www.opm.gov/forms/optional-forms/>)
- **Responses to the online job questionnaire:** You must submit the online job questionnaire
- **Transcripts must be in English** and are required if basing any part of your qualifications on education and must be from an accredited institution. ALL applicable transcripts must be submitted.
- **Veterans' Preference:** If you claim veterans' preference you will be required to submit proof of eligibility (DD 214, Member -4, Certificate of Release or Discharge. Applicants still on active duty may submit a statement of service). Applicants claiming 10-point preference must also submit additional documentation as outlined in the SF15. For information on veterans' preference please visit: <http://www.fedshirevets.gov/veteranemployees/veteranspreference/index.aspx> (<http://www.fedshirevets.gov/veteranemployees/veteranspreference/index.aspx>)
- **Age Requirement Documents:** If you are over the age of 37 you will need to submit proof you are eligible for the position. If you are claiming an age waiver based on Federal law enforcement service; you must submit copies of your SF-50s reflecting the beginning/end of creditable Federal civilian (not military) service under Title 5 U.S.C. 8336(c), title 5 U.S.C. 8412(d), or creditable service covered by Public Law 110-161. Block 30 of your SF-50 should show Retirement Code M or O. If you do not meet the age requirement and you are unable to provide the required documentation, you will not receive consideration under this announcement. If you are claiming an age waiver based on veterans' preference, you must submit the required Veterans' Preference documents
- **Claiming special priority selection rights under the Agency Career Transition Assistance Program (CTAP) or the Interagency Career Transition Assistance Program (ICTAP):** You must submit a Separation Notice, SF-50; a current (or a last) performance rating of record of at least fully successful or equivalent; an agency certification that you cannot be placed after injury compensation has been terminated; an OPM notification that your disability annuity has been terminated; or Military Department of National Guard Bureau notification that you retired under 5 U.S.C. 8337 (h) or 8456

If you must fax documents you must use OPM fax cover sheet:<https://staffing.opm.gov/pdf/usascover.pdf> (<https://staffing.opm.gov/pdf/usascover.pdf>) and VIN: 1130166 Documents must be faxed to: (478)757-3144 by the closing date of the announcement.

It is your responsibility to verify that information entered, or supporting documents that are uploaded, faxes are received and accurate. CBP will not modify, change, or contact you regarding the completeness or accuracy of your application. If a document is not legible, you will not be able to view it in application manager; you must upload or fax it by the closing date

AGENCY CONTACT INFO:

CBP Officer MHC OFO DEU

Phone: (952)857-2927x2

Email: CBPHIRINGDEUCBPO@CBP.DHS.GOV

Agency Information:

CBP Entry Level OFO OBP

5600 American Blvd

Bloomington, MN

55437-1450

WHAT TO EXPECT NEXT:

If you meet the qualifications for this position, you will receive an email from email address USAHire_support@panpowered.com (mailto:USAHire_support@panpowered.com) to schedule the CBP Officer Entrance Examination (Place/date/time). Please be sure to check your email, spam, and junk folders daily. Scheduling will begin August 28, 2014 and Testing will be available September 4 through September 25, 2014.

The examination may take up to five (5) hours to complete. Once you have completed the application process and passed the examination you will be considered for future openings in "category order" in accordance with veterans' preference regulations. As referrals are made in the geographic region you select and your category is reached, you will be referred for consideration to start the pre-employment process. There is no guarantee of selection.

If you are already in the pre-employment process for a CBP Officer position and you reapply under this announcement and are subsequently referred for a position, your new referral will replace any existing CBP Officer referral regardless of region for which you are currently in process, and may delay your pre-employment processes.

CBP uses E-Verify to validate all newly hired applicants' ability to work legally in the United States. To learn more: <http://www.dhs.gov/e-verify> (<http://www.dhs.gov/e-verify>)

Requests for Reasonable Accommodations to apply to this announcement and for the Entrance Examination must be received before the Job Announcement closes to be considered for this job announcement. Decisions on requests for Reasonable Accommodations are made on a case-by-case basis.

Additional Duty Location Info

Many vacancies in the following locations:

Honolulu, HI [View Map](#)

CBP - Alaska, United States

CBP - Central East Coast, United States

CBP - East Texas, United States

CBP - Florida and Caribbean, United States

CBP - Midwest US, United States

CBP - Northeast US, United States

CBP - Northwest US, United States

CBP - Pacific, United States

CBP - Southeast US, United States

CBP - Southwest US, United States

CBP - West Coast, United States

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EEO Policy Statement (https://help.usajobs.gov/index.php/EEO_Policy_Statement) |
Reasonable Accommodation Policy Statement

(https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement) |
Veterans Information (https://help.usajobs.gov/index.php/Veterans_Information) | Legal
and Regulatory Guidance
(https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidance)

Site Map (/Home/SiteMap)	>
Privacy Act and Public Burden Information (https://help.usajobs.gov/index.php/USAJobsHelp:Privacy_policy)	>
FOIA (http://www.opm.gov/efoia/)	>
About Us (https://help.usajobs.gov/index.php/About_Us)	>
USA.gov (http://www.usa.gov/)	>

This is a United States [Office of Personnel Management \(http://www.opm.gov/\)](http://www.opm.gov/) website.

USAJOBS is the Federal Government's official one-stop source for federal jobs and employment information.